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## SD - 098 Confidentiality Agreement Signed By Chieta Evaluators When Conducting A Site Visit At A Chieta Organization

This agreement must be completed and signed prior to taking part in a site visit pertaining to:

- ❖ Providing developmental support to an organization prior to and after accreditation / approval or inspection;
- ❖ Conducting an accreditation / approval or inspection site visit;
- ❖ Conducting a monitoring site visit;
- ❖ Conducting an audit; or
- ❖ Investigating an appeal or complaint

<b>NAME OF ORGANIZATION</b>	
<b>SITE</b>	
<b>PURPOSE OF SITE VISIT</b>	
ACCREDITATION NUMBER (IF APPLICABLE)	

I,..... (name and surname of CHIETA Evaluator)

**hereby agree** that all information related to the Organization, whether it was gained by myself before, during or after the visit, will be treated by myself as confidential information and will not be disclosed to any other person or organization, apart from the CHIETA or its representatives, and only where it is pertinent to the reason for the site visit..

I **further agree** that permission to disclose any information about an Organization may only be deemed once I have obtained unambiguous written permission from the relevant Organization.

I **confirm** that I am fully aware of the binding effect of my Contract as PST member concluded between myself and CHIETA.

I **declare** that, to the best of my knowledge, there is no conflict of interest between myself, the CHIETA and/or the Organization in conducting this site visit.

I **hereby declare** all interests and associations I have or have had with the above-mentioned organization:

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I **agree that** I will abide by all the rules and regulations of CHIETA during this site visit.

<b>Evaluator's Name and Surname</b>	
<b>Signed :</b>	
<b>Date :</b>	

<b>Organization's Name and Surname</b>	
<b>Signed :</b>	
<b>Date :</b>	